



*Friends of*  
**SOUTH WEST POLICE  
HERITAGE TRUST**

*Supporting Devon & Cornwall Police Heritage*

**FRIENDS OF SOUTH WEST POLICE HERITAGE TRUST**  
**COMMITTEE MEETING MONDAY 29 APRIL 2019**

1. The Chairman opened the meeting at 1110 and received apologies from Sue Crowley and Mark Rothwell.
2. Minutes of the previous Committee Meeting held on the 25 February 2019 were approved and accepted as a true and accurate record.
3. **Matters Arising**
  - 4d. Request to the Trustees for assistance with diesel costs, £367.20, to facilitate the move of boxes from Okehampton to Exeter Devon Records Office. Finance received.  
**Action complete**
  - 4a.iii. Quarterly Press Release. Newsletter has been published and very well received. Suggested going forward to be issued three times a year.  
**Action complete**
  - 4b.iv. Request for assistance with cost of annual renewal of BAfM insurance and membership.  
**Ongoing**
  - 4c.iii. Proposal of increase in Friends membership annual fee to £8,£10,£20. Proposal placed onto AGM as agenda item.  
**Action complete**
  - 4d. Missed opportunity for attendance of Van at Newquay event. Advertising the availability of the van for use within the force.  
**Action complete**
  - 4e.ii. Chairman to speak to Jim Gale regarding boosting membership within the force.  
**Ongoing**
4. **Officers reports'**
  - i.a. **Chairman:** The Chairman began his report by expressing how very upbeat and positive he felt regarding the future of the Friends. Since the last committee meeting, further meetings of the Friends Strategy Advisory Group had taken place producing a business plan, detailing priority actions, centred around future funding bids. Two organisations had been identified that would be able to assist the Curator with submitting bids. This had been agreed by the Trustees.
  - b. In a bid to explore new avenues for financial contributions, John Casson has offered to liaise with his contacts in the private banking sector. His proposal is to bring them together with the force for the purpose of an operational and equipment "showcase event". Currently awaiting clarification from Jim Gale.

c. Going forward the Chairman outlined his five main priorities:

- Increase in membership
- Enhanced funding
- Open day event
- Continue with outreach work
- Improve timing and consistency of communications.

ii. **Treasurer:** In the absence of the Treasurer, Vice Chairwomen informed the meeting that to date money in the bank was £1054.55p. The financial statement was completed ahead of the AGM, since then the amount of £367.20 from the Trustees for the cost of diesel for the van had been received. The Chairman thanked Hilary. Routine expenditure for the van, MOT, Tax, insurance was due soon. Other receipts received over the last twelve months were donations of £1403.01 and Gift Aid totalling £226.53.

iii. **Secretary:** No incoming or outgoing correspondence had been received since the last meeting. Membership was currently at 47.

iv. **Transport Manager:** Brian reported that the van had been to several places and received good feedback. One blue light day was already booked with hopefully about a further six to come.

v. **Webmaster:** The Friends web site was still being well received and Andy reported that the Logo on PayPal was now resolved. He reiterated that it was important to keep "drip feeding" information through to members. Following a discussion, Brian was to provide Andy F with a list of all dates and places that the van would be in attendance, to assist with boosting membership numbers.

**Action Transport Manager**

## 5. Curator Update

Hilary updated the committee and included the following points:

- Devon Family History and digitalisation of Records.
- Various visitors, indicating establishment of good partnership links.
- Renewal problems for volunteers vetting.
- Award for volunteers in acknowledgement of their work
- Della Canning has given the collection several items and is keen to be involved.
- Jo Robison - request for information regarding Dartmoor Search and Rescue.
- International Police Association - Uniforms for 2020.
- Photographic Curator- Funding
- Sub Committee of the Trustees - Future Location
- Mental health issues: Potential role of the Friends.
- Work on the collection continues

6. **A.O.B** Andy Francis brought to the attention of the committee the ill health of Andy Quick and reminded everyone of his website. Following a discussion, Andy to establish its status.

**Action: Webmaster**

7. Date of next meeting. TBC

8. There being no further business the meeting closed at 1225.