



FRIENDS OF DEVON AND CORNWALL

HERITAGE AND LEARNING RESOURCE

COMMITTEE MEETING

1000 MONDAY 25 APRIL 2017

Present:	Andy Bickley	Chairman
	Pam Giles	Vice Chairman
	Sue Crowley	Treasurer
	Brian Edmunds	Transport Manager
	Andy Francis	Web Master
	Jane Wilkinson	Secretary

1. The Chairman opened the meeting at 1010.
2. Minutes of the last Committee Meeting held on 9 January 2017 were approved as a true and accurate record.
3. **Matters arising:**
  - 3ii. Friends bank account. Ongoing
  7. Gift Aid – Re Gift Aid. Pam stated that this item was now concluded.
4. **Chairmans report:**
  - i. Following a recent departure from the force, the livery on the van needed to be changed. The Transport Manager reported that a local company had quoted £613 + VAT to remove and replace the current livery. The company issued a note of caution that with the age of the van, however carefully they worked, there was a possibility of some loss of paintwork which would incur extra cost to rectify. Following discussion, it was decided that Brian should obtain a further two quotes and forward all to Tanya Croft, copy to the Chairman. As the van already has several bookings it was agreed this should be expedited. **Action: Transport Manager**
  - ii. A request had been received for assistance from the Friends during the 50<sup>th</sup> celebrations for Devon and Cornwall and other events. As no dates and specific details were know, it was concluded that further discussion with the Trustees was needed. **Action: Chairman**
  - iii. A request had been received to the Tardis for events during the summer. Tanya Croft had offered a £200 donation and agreed to arrange transport. Transport Manager said that more information was needed as on a previous occasion inappropriate transport was provided. The Tardis was already booked for four dates in June and July. In principle the committee agreed but also sought clarity on payment for any damage. Additionally, the Friends would wish for Friends signage to

be displayed. Chairman and Transport Manager to speak to Tanya Croft. **Action: Chairman and Transport Manager**

iv. The Chairman welcomed the discussion paper from the Curator, Hilary Bracegirdle. The committee then read and discussed the eight recommendations resulting in:

- a. Recommendation 1. Propose to drop the word "The" in the new title.
- b. Recommendation 2. Agreed
- c. Recommendation 3. Agreed
- d. Recommendation 4. Defer. Clarification required regarding life membership
- e. Recommendation 5. Agreed
- f. Recommendation 6. Agreed
- g. Recommendation 7. Agreed
- h. Recommendation 8. Agreed

Discuss recommendations and changes with the Curator, followed by the Trustees.

**Action: Chairman**

5. **Treasurers Report:** Sue reported that the current Balance in hand was £1764.95. For full financial breakdown see attached report.
6. **Secretary:** There had been no incoming or out going correspondence since the last meeting.  
The Friends membership currently stands at 51.  
Carmen forwarded an email regarding the charity Crimebeat which the Friends may be able to apply for a small grant, under £500. It was agreed to carry this over to the next meeting.  
The BAFM had forwarded their calling notice for the AGM in September. Secretary to forward onto the Curator.
7. **Transport Manager:** Brian reported that the van was running well. He also suggested that regarding the new livery, there should be a big logo on either side of the vehicle with the name front and back.
8. **Web Master:** Andy reported that with all the changes it was important to get some information out to those accessing the web site as people were unclear of the current situation. A discussion followed during which Andy said that once the Friends were in a position to change their title he would be happy to donate and implement the necessary changes on the web, domain name and email etc. The Chairman thanked Andy for his generosity.
9. **A.O.B.** Brian asked if the change of name might lead to lost membership. The Chairman agreed that communication was key and we may lose but hopefully gain. He asked the Web master to draft a piece for the web site which could go out under the chairmans name and urged that Bill Tupman be kept fully in the picture. **Action Web Master**
10. Date of next meeting: TBC
11. There being no further business the meeting closed at 1120.