



Friends of
**SOUTH WEST POLICE
HERITAGE TRUST**

Supporting Devon & Cornwall Police Heritage

FRIENDS OF SOUTH WEST POLICE HERITAGE TRUST
(DEVON AND CORNWALL POLICE HERITAGE COLLECTION)
ZOOM COMMITTEE MEETING
MONDAY 29 JUNE 2020

1. The Chairman opened the meeting at 1130 and received apologies for absence from Mark Rothwell.
2. Minutes of the previous Committee Meeting held on 18 November 2019 were approved and accepted as a true and accurate record.
3. **Matters arising.**
 - 4.i.h Draft update letter for Chairman to circulate to the membership.
Vice Chairman/Secretary **Action Complete**

4. Officers' Reports

A. Chairman:

i. The Chairman thanked members of the committee for their perseverance in mastering the art of the Zoom meeting and began by updating everyone on the current status of the Curator. Hilary remained on long term sick leave. The chairman on behalf of the Committee extended his best wishes for a sustained and speedy recovery. Hilary's absence continues to be keenly felt. Chairman stated that going forward, managing expectations was vital to ensure a balanced workload and that a reporting line was in place for this post.

ii. The Devon and Cornwall Police Heritage Collection. The Friends have noticed a considerable uplift in the strategic momentum of the Trust since the election to the chair Mr John Casson. A paper written and submitted in November 2019 on behalf of the Trust seeking funding from the force has, because of various circumstances, only just reached its intended audience. However it was received very positively and attained

full endorsement from the force. This included financial underwriting of the Trusts' plan.

iii. Due to the COVID-19 situation, the National Heritage Lottery Fund have stopped all further applications, therefore affecting the Trusts £80,000 future submission which Hilary had been developing. Only applications that are directly linked to COVID will be considered. Sadly any further movement on that is unlikely. John has recruited Beth Thomas a consultant to reassess the NHLF application with a view to filling in existing gaps and better define what the Trust want to do.

iv Operations and Development Manager post. This key post had been identified to coordinate the delivery and management of the Trusts' plan. A three day a week post for the next two years was envisaged and had been advertised through LinkedIn. Eleven applications have been received with four going through for a Zoom interview with John Casson and three Trustees.

This new post would be managed by the Trust. It was separate and distinct from Curators post.

v. The Chairman was asked by John Casson how the Friends can best support this direction and if financial assistance was required how would it be used. A lengthy discussion took place regarding the role of the Friends, finance, the importance of keeping current members informed, increasing membership, the van and interaction on behalf of the Trust. The Friends have a key role in raising awareness and promotion of the forces heritage and supporting the Collection. Social media needed to be maximised. The Chairman agreed to note the feedback and develop a position with the Trust.

Action: Chairman

v.i The 2020 AGM which was scheduled for 29 April had to be cancelled due to the ongoing situation. Following a discussion, it was favoured to hold It in early 2021, the Secretary was asked to consult the constitution and draft a message for the Chairman to send to all members detailing future plans.

Action: Secretary

4B Treasurer.

The Treasurer reported that nothing had been paid out since February and the current amount in hand at the bank was £917.11. The gift aid submission had just been completed which amounted to £614 of which we

would receive one quarter. The finance sheet for the end of 2019/20 had been completed and was ready to be verified. The chairman stated that this could be distributed to the membership along with his email.

4C. Secretary:

The secretary reported that since the last meeting there had been no outgoing correspondence. The membership numbers had remained constant with full renewal by all members. A letter had been received from the British Friends of Museums which was to be discussed as a separate item later in the meeting.

4D. Transport Manager:

Brian reported that the MOT for the van had been deferred and the vehicle was currently SORN. The insurance will be contacted when the vehicle was able to be returned for use on the road. The chairman asked Brian if they could have a discussion on the situation following the meeting.

4E. Webmaster:

Andy F said all things were going well regarding the website, although he emphasised the importance of keeping people informed to ensure they remain engaged with the Friends and not lose interest. The Trust have no website which we could link into but Bill Tupman was working with the university's to hopefully obtain post graduate students to assist with the development of the IT systems.

5. BAfM membership renewal.

The Friends belonged to the BAfM as we were able to obtain a competitive rate of insurance through them. The committee discussed as to what assistance the Trust could now offer with regard to this and it was decided not to renew the membership unless it was needed in the future.

Action: Secretary to inform BAfM.

Date of next meeting. TBC. Sept/Oct

FSWPHT (DCPHC)

Balance Sheet as at 5th April 2020

	2019-2020	2018-2019
Assets		
Cash at Bank and in hand		
Bank	830.71	1054.55
Cash in Hand	7.56	7.56
Cash in PayPal Account	30.00	£30.00
Total assets	868.27	1092.11
Liabilities		
Total liabilities		
Total net Assets	868.27	1092.11
Represented by: The Capital Account		
Surplus/Deficit	223.84	510.06
Balance b/f	1092.11	1602.17
Liability b/f		
Final Balance c/f	868.27	1092.11